

FROM: LEGAL ASSOCIATE
TO: LEGAL SUPERVISOR
DATE: (INSERT)
RE: (INSERT)

5 State Memorandum

(List 5 states here)

Introduction

Introduce the topic, the states you are researching and provide a brief summary of what you will cover in the memo.

STATE 1 (REPEAT FOR EACH STATE)

Subtopic 1 (list relevant law on this topic)

- Statute 1

Subtopic 2 (list relevant law on this topic)

- Statute 2

Subtopic 3 (list relevant law on this topic)

- Statute 3

Law summary (list main divergences/variables for this state, with citation to relevant law)

- Ex: Cannot prescribe without physician supervision
- Ex: Legal limit is 5ng/ml

ANALYSIS

Suggested preliminary variables & questions

- List suggested questions for this dataset's QDT

PENDING LEGISLATION

Using openstates.org or a similar search engine, find any pending legislation for these jurisdictions which would be in scope

Conclusion

General analysis/findings related to all five states